

Circuit Court of the Eighth Judicial Circuit, Alachua County  
Family Law Courts

**BASIC PARENTING PLAN GUIDE**

*Some categories of choices may not apply to your situation. You may leave them empty. The categories that the law requires a choice be made and included in your Parenting Plan will have an asterisk (\*).*

1. **\*Parents** Case Number: \_\_\_\_\_

	Name	Address	Phone	E-mail
<b>Father</b>				
<b>Mother</b>				

2. **\*Child/ren**

	Name	DOB	Age
<b>Child 1</b>			
<b>Child 2</b>			
<b>Child 3</b>			
<b>Child 4</b>			
<b>Child 5</b>			

*(Attach another page for additional children.)*

We agree that we have a heartfelt and legal responsibility to provide for the physical and emotional needs of our child/ren. When our child/ren are scheduled to be with the father, the father is the ON-DUTY PARENT. When scheduled to be with the Mother, the Mother is the ON-DUTY PARENT.

**\*NOTE:**

**IF** you are a high conflict couple, please fill out this parenting plan form with the help of the parallel parenting plan guidelines -[click here](#).

**\*SPECIAL CIRCUMSTANCE:** Your child is an infant between the ages of birth to 1 year: Please [click here](#) for guidance with the ideal parenting time schedule based on the divorce research and attachment literature.

**3. \*Jurisdiction** *There are state, federal and international laws that apply to the divorce process. This section deals with responses required by those laws, and must be answered in your Plan:*

The jurisdictional bases for this court to enter judgment herein regarding legal and physical custody 61.542 of the Florida Statutes and The Hague Convention on the Civil Aspects of International Child Abduction, implemented pursuant to 42 U.S.C. §11601, and following:

- The United States is the country of habitual residence of the child/ren.
- Since \_\_\_\_,(what year?) the United States has been the child/ren's country of habitual residence.
- Since \_\_\_\_,(what year?) Father and Mother have been and are domiciled in, have been and are residents of, and have been and are citizens of the state of \_\_\_\_.  
of the minor child/ren is:
- The State of Florida is the child/ren's home state for purposes of the State of Florida's Uniform Child Custody Jurisdiction and Enforcement Act, Sections 61.501-

\*The child(ren) will reside:

- A majority of the time with the Mother
- A majority of the time with the Father
- On an equal time basis with each parent.
- MOTHER  FATHER is the designated *residential parent* **SOLELY for the purpose of compliance with state, federal, and international laws.**

THE 'RESIDENTIAL PARENT' DESIGNATION **DOES NOT** AFFECT EITHER PARENT'S RIGHTS AND/OR RESPONSIBILITIES UNDER THIS PARENTING PLAN.

*More importantly, this designation does not carry with it any more status or power. In other words, the parent who is designated as residential parent is not more important nor more in charge.*

**4. \*Decision - making Rights and Responsibilities**

**4.1 General Principles**

- After giving due consideration to all relevant factors, we feel it is in the best interests of their unemancipated child/ren that the parents have shared parental responsibility.
- After due consideration of all of the relevant factors, we feel that it is in the best interests of the minor child/ren that the \_\_\_\_\_ have **sole parental responsibility**. In our opinion, shared parental responsibility would be detrimental to the minor child/ren for the reasons listed below:

*( This may be an issue that must be decided by your judge . )*

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Attach additional sheet(s) if necessary.

This decision is based upon evidence of domestic violence. Such evidence is as follows:

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Attach additional sheet(s) if necessary.

The On-Duty parent shall make decisions regarding the day-to-day care and control of the child/ren while the child/ren is/are with that parent. *Either parent* may make emergency decisions affecting the health or safety of the child/ren who is/are currently with that parent.

*The parents shall confer with each other and share decision-making authority* with a view toward arriving at major decisions that promote the best interest of their child/ren.

Neither parent shall unreasonably withhold consent in making such joint decisions nor shall either parent make a major change in the child/ren's situation without agreement of the other parent.

The parents wish to designate *one party* to make specific decisions. These decision-making areas shall be listed below.

The parents understand that a failure to agree permits either of them to initiate the *dispute resolution measures* (Section 12) agreed to by the parents in this Parenting Plan.

The parents agree that it is in the best interest of the child/ren that  Mother  Father will have *sole authority* to make major decisions for the child/ren.

Mother  Father shall have *sole authority to make the following decisions: (Sometimes the parents will agree that one parent is better equipped to be in charge of making decisions in certain areas like sports, or medical care or religious activities )*.

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- All other major decisions shall be made jointly.
- Each parent shall have *access to medical and school records* pertaining to the child/ren and be permitted to independently consult with any and all professionals involved with the child/ren. The parents shall cooperate with each other in sharing information related to the health, education and welfare of the child/ren and they shall sign any necessary documentation ensuring that both parents have access to said records.
- Each parent shall be responsible for getting records and reports directly from school and medical care providers.
- Both parents shall have *equal and independent authority* to confer with the child/ren's school, day care, medical care providers, and other programs with regard to the child/ren's educational, emotional and social progress.
- Both parents shall be listed as "emergency contacts" for the child/ren.
- Parents shall always let each other know their current addresses, home, work and emergency telephone numbers and shall notify each other in writing within 24 hours of any changes.

**4.2 \*Education**

- Special provisions for the education of the minor child/ren are as follows:

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- For determining which public school the child will attend, and for this purpose ONLY, the child will be deemed to reside in the home of the
  - Mother
  - Father.

**4.3 \*Medical**

- Unless otherwise noted, the parents shall confer with each other concerning non-emergency medical, psychological, counseling, optical, dental or orthodontic care.
- The parent arranging a routine medical examination shall give the other parent \_\_\_ days notice in advance of the appointment so that the other parent can attend the examination if desired.
- If either parent has any knowledge of any illness, accident, hospitalization

or other circumstance seriously affecting the health of the child/ren, that parent shall immediately notify the other parent.

#### 4.4 **\*Extracurricular Activities**

- The On-Duty parent shall determine the child/ren's non-recurring organized activities, special training and social events while residing with that parent.
- Unless the parents otherwise agree neither shall give permission to the child/ren to engage in social activities that occur while the child/ren is/are with the other parent.
- The parents shall agree before enrolling the child/ren in organized activities such as sports teams, lessons or special training which occur even partially during the time the Other Parent is the On Duty parent.
- Each parent shall make a good faith effort to give information to the other parent about events and organized activities in the child/ren's life/lives including school programs, concerts, award ceremonies, plays, sports events and other activities in which the child/ren is/are participating.
- The child/ren shall be involved in the following activities:  
\_\_\_\_\_
- The parents agree that each of them will insure the presence of the child/ren at the agreed upon organized activities: \_\_\_\_\_

5. **\*Scheduling** The responsibility for the physical care and immediate, day-to-day supervision of the child/ren is as follows:

#### 5.1 **School Calendar** (To obtain a current calendar for your child's school, [CLICK HERE](#))

- No later than \_\_\_\_\_ (date) of each year,  Father  Mother shall obtain the school calendar for the next year and shall mark it or another yearly calendar with Father's time and Mother's time for the school year, holidays and summer under this agreement and give a copy to the other parent. The parents shall discuss any differences by \_\_\_\_\_ (date) and the parents shall reach an agreement or use the dispute resolution provisions (Sec. 12) by \_\_\_\_\_ (date). This is the calendar that shall be in effect for the following year. It is suggested that the parents investigate <http://www.familywizard.com> as a resource to assist with calendars, parenting time requests for changes, after-school activities, etc.

#### Section 5.2 **Conflicts in Scheduling**

- Sometimes "holiday time" or vacation time may conflict with time set aside for the other parent. When this happens, the holiday time or vacation time shall be observed and take priority over all other schedules. For example, if it is one parent's alternate weekend but the other's Memorial Day weekend the holiday weekend will take priority.

- Following the change in schedule due to the "holiday time" or vacation time the schedule will resume
  - without regard to the holiday time or vacation time.
  - anew with the parent who missed a scheduled time with the child/ren receiving the next scheduled alternating period.
- Other: \_\_\_\_\_

6. **\*Regular Schedule** The following schedule shall apply beginning \_\_\_\_\_

**6.1 Regular Schedule**

- The child/ren shall be with  Father  Mother at the times listed below and with the other parent at all other times.
- If a weekend plan has been chosen, then on any "no school" days, such as teacher in-service days, the child/ren will stay with the parent who had responsibility for care on the preceding overnight.
- If school is cancelled unexpectedly* the parent who was responsible for the child/ren the preceding overnight shall continue to be responsible during that day when school would otherwise be in session.
- If the child/ren is/are ill* the parent who was responsible for the child/ren the preceding overnight shall continue to be responsible during the time the child/ren would otherwise be in school or day care.

**PARENTING TIME OPTIONS TO CONSIDER:**

**Alternate weekends:** (Suggestions are provided, however, you may structure a weekend in any way you see fit. For example, you could have it begin on Thursday with child(ren) being taken to school on Monday morning.)

*This schedule provides an average of 4 to 6 overnights out of 28 overnights per month to one parent with a lapse of 12 days absence from the other parent. Not recommended for the very young child.*

- Alternate weekends from Friday \_\_\_\_\_pm to Monday am/school.
- Alternate weekends from Friday \_\_\_\_\_pm to Sunday \_\_\_\_\_pm.
- Alternate weekends from Saturday \_\_\_\_\_am to Sunday \_\_\_\_\_pm
- Alternate weekends from: \_\_\_\_\_

**Three full weekends a month:** (6 to 9 overnights with lapses of 4 to 11 days from children)  
("Full weekend" means a weekend with at least a Saturday and a Sunday. Not recommended for the very young child.)

- First three full weekends of every month from Friday \_\_pm to Monday \_\_am/school.
- First three full weekends of every month from Friday \_\_pm to Sunday \_\_pm.
- First three full weekends of every month from Saturday \_\_am to Sunday \_\_pm.
- First three full weekends of every month from: \_\_\_\_\_

**Every weekend:**

From 8 to 12 overnights out of 28—lapses of 4-5 days. Not recommended for the very young.

- Every weekend from Friday \_\_pm to Monday\_\_ am/school.
- Every weekend from Friday \_\_pm to Sunday \_\_pm.
- Every weekend from Saturday \_\_am to Sunday \_\_pm.
- Every weekend from: \_\_\_\_\_

**Alternate weekends plus weeknight:**

From 4 to 6 overnights with a potential for 2 more out of 28.

- Alternate weekends from Friday \_\_pm - Monday am/school plus every \_\_\_\_\_ from \_\_\_\_\_pm - \_\_\_\_\_pm.
- Alternate weekends from Friday \_\_pm - Sunday \_\_\_\_\_pm plus every \_\_\_\_\_ from \_\_\_\_\_pm - \_\_\_\_\_pm.
- Alternate weekends from Saturday \_\_am to Sunday \_\_pm plus every \_\_\_\_\_ from \_\_\_\_\_pm - \_\_\_\_\_pm.
- Alternate weekends from: \_\_\_\_\_ plus \_\_\_\_\_ night on the week when there is no weekend time.
- Alternate weekends from \_\_\_\_\_ pm to \_\_\_\_\_ pm plus overnight \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.
- Other: \_\_\_\_\_

**Day visits only:** Should be reserved for work schedules that demand it and situations when it is felt in the best interests of the children to avoid overnights.

- Every Saturday from \_\_\_\_\_ am to \_\_\_\_\_ pm.
- Every Sunday from \_\_\_\_\_ am to \_\_\_\_\_ pm.
- Every (day) from \_\_\_\_\_ (time) to \_\_\_\_\_ (time)

Other: \_\_\_\_\_

**Split every week:** Maximum number of nights away from "Other Parent" is 4. This schedule is good for the very young child, from 3 to 6 and up.

Father  Mother from Saturday at \_\_\_\_pm to Wednesday drop off at school (4 nights-3 days) and the other parent from Wednesday after school until Saturday \_\_\_\_pm. (Three nights-4 days). This is called the 4-3 plan.

Father  Mother from Sunday \_\_\_\_am to Wednesday drop off at school and the other parent from Wednesday after school until Sunday \_\_\_\_am.

Other: \_\_\_\_\_

**Alternate weeks in each home:** 7 nights away from Other Parent Suggested for older children from middle school age through high school.

Alternate weeks in Father's home and Mother's home with exchanges every Friday at \_\_\_\_pm.

Alternate weeks in Father's home and Mother's home with exchanges every \_\_\_\_\_(day) at \_\_\_\_\_(time).

At the beginning of every calendar year the child/ren shall spend the first two weeks with the parent who has the first week in order to ensure that there is a variation in the weeks from year to year.

Other: \_\_\_\_\_

**Alternate two weeks in each home:** 14 out of 28 overnights—14 days away from Other Parent unless time is provided between time. Suggested for middle-school to high school children.

Alternate two weeks in Father's home and Mother's home with exchanges every Friday at \_\_pm plus alternate Friday night from \_\_pm to Saturday \_\_ with other parent.

Alternate two weeks in Father's home and Mother's home with exchanges every Friday at \_\_pm plus alternate Friday night from \_\_pm to \_\_pm with other parent.

Alternate two weeks in Father's home and Mother's home with exchanges every \_\_\_\_\_(day) at \_\_\_\_\_(time) plus alternate \_\_\_\_\_(day) from \_\_\_\_\_(time) to \_\_\_\_\_ with other parent.

Other: \_\_\_\_\_

**Mid-week split and alternate weekends (2-2-5-5)** This schedule is ideal for children 5-6 years old through school-age. With the break during the 5 day period, pre-schoolers may tolerate this schedule.

The schedule shall proceed as follows:

The child/ren shall be with  Mother  Father from Monday at \_\_\_\_\_ until Wednesday at \_\_\_\_\_, and with  Mother  Father from Wednesday at \_\_\_\_\_ until Friday at \_\_\_\_\_. The parents shall alternate each weekend from Friday at \_\_\_\_\_ to Monday at \_\_\_\_\_. [It is suggested that the same time be selected for all of the beginning and ending times].

During the time the child/ren is/are with a parent for a five-day block, the other parent shall have contact with the child/ren on \_\_\_\_\_ from \_\_\_\_\_ until \_\_\_\_\_.

## 6.2 **Summer Schedule**

**OPTION 1:** Same schedule as school year:

The same schedule shall continue through the summer.

**OPTION 2:**

The same schedule shall continue through the summer except that either parent may travel with the child/ren for up to \_\_\_\_\_ days for a vacation.

No later than April 1 the parents shall exchange proposed vacation schedules in writing. In odd years  Mother  Father shall have first preference for vacation time. In even years  Mother  Father shall have preference. The parents must respond to the proposed schedules by April 15.

If the parent with preference for that year does not respond by April 15, the other parent who has responded by April 15 shall have preference. A detailed itinerary, including locations and telephone numbers where the child/ren and parent can be reached must be provided at least 10 days before travel.

Other: \_\_\_\_\_

**OPTION #3:**

Opposite schedule as school:

The summer schedule shall be the exact opposite of the school year schedule for Father's time and Mother's time.

The summer schedule shall be the exact opposite of the school year schedule for Father's time and Mother's time except that either parent may travel with the child/ren for up to \_\_\_\_\_ days for a vacation.

No later than April 1 the parents shall exchange proposed vacation schedules in writing. In odd years  Mother  Father shall have first preference for vacation time. In even years  Mother  Father shall have preference. The parents must respond to the proposed schedules by April 15. If the parent with preference for that year does not respond by

April 15, the other parent who has responded by April 15 shall have preference.

A detailed itinerary, including locations and telephone numbers where the child/ren and parent can be reached must be provided at least 10 days before travel.

Other: \_\_\_\_\_

\* [refer back to specifics in section 6.2 above. It may be necessary to repeat the choices selected here]

**Divided summer:** You may need to consult the school calendar for your child's school, [CLICK HERE](#).

Father  Mother shall have the child/ren from one week after school is out until July 15th and  Father  Mother shall have the child/ren from July 15th until  one week  two weeks before school starts. The other parent shall have reasonable parental times arranged between the parents during the summer.

Father  Mother shall have the child/ren from the day after school is out until \_\_\_\_ (date) and  Father  Mother shall have the child/ren from \_\_\_\_\_ (date) until the day before school starts. The other parent shall have specified times of access arranged between the parents during the summer as follows: \_\_\_\_\_.

Father  Mother shall have the child/ren from one week after school is out until \_\_\_\_\_ (date) and  Father  Mother shall have the child/ren from \_\_\_\_\_ (date) until one week before school starts. The other parent shall have the child/ren every week from \_\_\_\_\_ night at \_\_pm to \_\_\_\_\_ morning at \_\_\_\_.

Other: \_\_\_\_\_

**Travel during Summer Break:**

Either parent may travel with the child/ren during his/her time under the above schedule.

Father  Mother may travel with the child/ren for the entire Summer Break in even years.  Father  Mother may travel for the entire Summer Break in odd years.

If either parent is going to exercise the "travel during Summer Break" option, he/she must provide notice to the other parent no later than  April 1  May 1  Other: \_\_\_\_\_ of when and where he/she plans to travel with the child/ren. At least 10 days prior to traveling, the parent shall provide a detailed itinerary, including locations, and telephone numbers where the child/ren and parent can be reached during the trip.

Other: \_\_\_\_\_

### 6.3 **Holidays**

#### Winter School Break (December/January)

- Definition:  Winter Break is \_\_\_\_\_am/pm the last day of school until \_\_\_\_\_am/pm the day before school starts again.  
or  Winter Break is defined as: \_\_\_\_\_

#### Regular schedule or one parent:

- Whichever parent the child/ren is with that year under the regular parenting schedule shall have that portion of Winter Break.  
 Father  Mother shall have all of Winter Break every year.

#### All of break --alternate years:

- Father  Mother shall have all of Winter Break in  even  odd years.  
 Father  Mother shall have all of Winter Break in  even  odd years.

#### One-half of break:

- Father  Mother shall have first half of Winter Break every year and  Father  Mother shall have second half of Winter Break every year.  
 Father  Mother shall have first half of Winter Break in even years and  Father  Mother shall have the second half of Winter Break. The schedule shall be the opposite in odd years.

#### Travel during Winter Break:

- Either parent may travel with the child/ren during his/her time under the above schedule.  
 Father  Mother may travel with the child/ren for the entire Winter Break in even years.  Father  Mother may travel with the child/ren for the entire Winter Break in odd years.  
 If either parent is going to exercise the "travel during Winter Break" option, he/she must provide notice to the other parent no later than  Sept 1  Sept 15  Oct 1  Oct 15  Other: \_\_\_\_\_ of when and where they plan to travel with the child/ren. At least 10 days prior to traveling, the parent shall provide a detailed itinerary, including locations, and telephone numbers where the child/ren and parent can be reached during the trip.  
 Other: \_\_\_\_\_

**Christmas Eve/Christmas Day:**

- The schedule chosen above shall apply.
- In addition to the above schedule, the following applies:
  - One parent Christmas Eve, one parent Christmas Day - same every year:  
 Father  Mother shall have the child/ren from \_\_\_\_am until \_\_\_\_pm Christmas Eve and  Father  Mother shall have the child/ren from \_\_\_\_pm Christmas Eve until \_\_\_\_pm Christmas Day every year.
  - One parent Christmas Eve and one parent Christmas Day - alternate years:  
 Father  Mother shall have the child/ren from \_\_\_\_am until \_\_\_\_pm Christmas Eve and  Father  Mother shall have the child/ren from \_\_\_\_pm Christmas Eve until \_\_\_\_pm Christmas Day in even years. The schedule shall be the opposite in odd years.
  - One parent both Christmas Eve and Christmas Day - alternate years:  
 Father  Mother shall have the child/ren Christmas Eve from \_\_\_\_am to Christmas Day at \_\_\_\_pm in even years. The schedule shall be the opposite in odd years.
  - One parent both Christmas Eve & Christmas Day – all years.
  - Other: \_\_\_\_\_
- Martin Luther King Day weekend:**  defined as Friday \_\_\_\_pm to Monday \_\_\_\_pm.
  - defined as \_\_\_\_\_
  - whichever parent the child/ren is/are with that year under the regular schedule.
  - Father  Mother shall have Martin Luther King Day weekend every year.
  - Father  Mother shall have Martin Luther King Day weekend in even years and the other parent shall have Martin Luther King Day weekend in odd years.
  - Other: \_\_\_\_\_
- President's Day weekend:**  defined as Friday \_\_\_\_pm to Monday \_\_\_\_pm.
  - defined as \_\_\_\_\_
  - whichever parent the child/ren is/are with that year under the regular schedule.
  - Father  Mother shall have President's Day weekend every year.
  - Father  Mother shall have President's Day weekend in even years and the other parent shall have President's Day weekend in odd years.
  - Other: \_\_\_\_\_

**Spring Break:**  defined as \_\_\_\_pm last day of school to \_\_\_\_pm the day before school starts (Sunday).

defined as \_\_\_\_\_

whichever parent the child/ren is/are with that year under the regular schedule.

Father  Mother shall have Spring Break every year.

Father  Mother shall have Spring Break in even years and

Father  Mother shall have Spring Break in odd years.

Father  Mother shall have the first half, the other parent, the second half.

Other: \_\_\_\_\_

**Travel during Spring Break:**

Either parent may travel with the child/ren during Spring Break during his/her time and shall give at least 30 days notice to the other parent and a detailed itinerary, locations, and telephone numbers where the child/ren and parent can be reached at least 10 days before travel.

Other: \_\_\_\_\_

Either parent may travel with the child/ren during his/her time under the above schedule.

Father  Mother may travel with the child/ren for the entire Spring Break in even years.  Father  Mother may travel for the entire Spring Break in odd years.

If either parent is going to exercise the "travel during Spring Break" option, she/he must provide notice to the other parent no later than  Jan 1  Jan 15  Feb 1  Feb 15  Other: \_\_\_\_\_ of the plans to travel with the child/ren. At least 10 days prior to traveling, the parent shall provide a detailed itinerary, including locations, and telephone numbers where the child/ren and parent can be reached during the trip.

Other: \_\_\_\_\_

**Easter Sunday:**  defined as \_\_\_\_am to \_\_\_\_pm on Easter Sunday.

defined as: \_\_

whichever parent the child/ren is/are with that year under the regular schedule.

Father  Mother shall have Easter Sunday every year.

Father  Mother shall have Easter Sunday in even years and

Father  Mother shall have Easter Sunday in odd years.

Other: \_\_\_\_\_

**Mother's Day/Father's Day:**

If the child/ren is/are not already with the Mother/Father on this day, then the Mother/Father shall be entitled to have the child/ren for Mother's/Father's Day from \_\_\_\_\_ to \_\_\_\_\_

Other: \_\_\_\_\_

**Memorial Day weekend:**  defined as Friday \_\_pm to Monday \_\_pm.

defined as \_\_\_\_\_

whichever parent the child/ren is/are with that year under the regular schedule.

Father  Mother shall have Memorial Day weekend every year.

Father  Mother shall have Memorial Day weekend in even years and the other parent shall have Memorial Day weekend in odd years.

Other: \_\_\_\_\_

**July 4th:**  defined as \_\_\_\_am to \_\_\_\_pm on July 4<sup>th</sup> to \_\_\_\_ on July 5<sup>th</sup>

defined as \_\_\_\_\_

whichever parent the child/ren is/are with that year under the regular schedule.

Father  Mother shall have July 4th every year.

Father  Mother shall have July 4th in even years and

Father  Mother shall have July 4th in odd years.

Other: \_\_\_\_\_

**Labor Day weekend:**  defined as Friday \_\_\_\_pm to Monday \_\_\_\_pm.

defined as \_\_\_\_\_

whichever parent the child/ren is/are with that year under the regular schedule.

Father  Mother shall have Labor Day weekend every year.

Father  Mother shall have Labor Day weekend in even years and the other parent shall have Labor Day weekend in odd years.

Other: \_\_\_\_\_

- Columbus Day weekend:**  defined as Friday \_\_\_\_pm to Monday \_\_\_\_pm.  
 defined as \_\_\_\_\_  
 whichever parent the child/ren is/are with that year under the regular schedule.  
 Father  Mother shall have Columbus Day weekend every year.  
 Father  Mother shall have Columbus Day weekend in even years and the other parent shall have Columbus Day weekend in odd years.  
 Other: \_\_\_\_\_
- Halloween:**  defined as \_\_\_\_pm to \_\_\_\_pm on Halloween day.  
 defined as \_\_\_\_\_  
 whichever parent the child/ren is/are with that year under our regular schedule.  
 Father  Mother shall have Halloween every year.  
 Father  Mother shall have Halloween in even years and  
 Father  Mother shall have Halloween in odd years.  
 Other: \_\_\_\_\_
- Thanksgiving:**  defined as \_\_\_\_am to \_\_\_\_pm on Thanksgiving Day.  
 defined as Wednesday after school until \_\_\_\_\_(day & time)  
 defined as \_\_\_\_\_  
 whichever parent the child/ren is/are with that year under our regular schedule.  
 Father  Mother shall have Thanksgiving every year.  
 Father  Mother shall have Thanksgiving in even years and  
 Father  Mother shall have Thanksgiving in odd years.  
 Mother shall have Wednesday/Thursday in \_\_\_\_ years and Friday/Saturday in \_\_\_\_ years.  
 Father shall have Wednesday/Thursday in \_\_\_\_ years and Friday/Saturday in \_\_\_\_ years.  
 Other: \_\_\_\_\_
- Passover:**  defined as \_\_\_\_pm to \_\_\_\_pm.  
 Father  Mother shall have the  first night  second night every year.  
 Father  Mother shall have the  first night  second night every year.  
 Other: \_\_\_\_\_

- Hanukkah:**  defined as \_\_\_\_pm to \_\_\_\_pm.  
 Father  Mother shall have nights: 1 2 3 4 5 6 7 8 (circle which nights)  
 Father  Mother shall have nights: 1 2 3 4 5 6 7 8 (circle which nights)

- Yom Kippur:** \_\_\_\_\_  
 **Rosh Hashanah:** \_\_\_\_\_

Other holidays and other school recesses: (please specify)  
 \_\_\_\_\_

**6.4 Birthdays**

Father's Birthday is: \_\_\_\_\_(date)

Mother's Birthday is: \_\_\_\_\_(date)

**Parent's Birthday:**

- When it is Father's or Mother's birthday, the birthday parent shall be entitled to have the child/ren for \_\_\_\_ hours on the birthday and shall give notice to the other parent of his/her plan to exercise this option at least three days in advance.
- Other: \_\_\_\_\_

**Child/ren's Birthday:**

- When it is the child/ren's birthday, the child/ren will be with Father during  
 even  odd years and with Mother on the  even  odd years.
- The parents will hold a joint birthday celebration every year with Father organizing it during  even  odd years and Mother organizing it during the other years.
- Alternate birthdays with each parent in the case of multiple children.
- Other: \_\_\_\_\_

**6.5 Schedule Changes** Time spent with the child/ren is both a right and a responsibility.

- A parent making a request for a change shall make the request:  
 in person  
 by phone  
 in writing  
 by e-mail  
 any method is acceptable.
- A parent making a request for a change shall make the request as soon a possible, but in any event, no less than  
 24 hours

- one week
- two weeks
- other \_\_\_\_\_ before the change is to occur.

- A parent receiving a request for a change shall respond as soon as possible, but in any event must respond within
  - 24 hours
  - one week
  - two weeks
  - other \_\_\_\_\_ after receiving the request.

- A parent receiving a request shall respond:
  - in person
  - by phone
  - in writing
  - by e-mail
  - any method is acceptable.

- A parent requesting a change of schedule shall be responsible for any additional child care or transportation costs resulting from the change.

- If a parent fails to care for the child/ren during scheduled time that parent shall be responsible for finding alternative care for the child/ren. The other parent may provide care.

- If one of the parents must incur expenses to provide care for the child/ren when it is the responsibility of the other parent to do so, the parent initially responsible shall bear the expense of the alternative care.

**7. Transportation and Exchanges of Child/ren**

**7.1 Transportation**

- The parent receiving the child/ren shall be responsible for transporting the child/ren.
- Father  Mother shall provide all the transportation between parents.
- The parent not receiving the child/ren shall be responsible for transporting the child/ren.
- The parent transferring the child/ren to another location shall be responsible for the transportation.
- Other/Exceptions to the above: \_\_\_\_\_

**7.2 Exchanges**

- Exchanges shall be at Mother's and Father's homes unless another place is agreed upon.
- Exchanges shall be at \_\_\_\_\_ unless another place is agreed upon.
- When school is in session all exchanges shall occur at the child/ren's school.
  - When school is not in session exchanges shall take place at \_\_\_\_\_ (location) at \_\_\_\_ (time, if not previously specified in the plan).
- Exchanges shall occur on time. Each parent shall be on time for the drop off and pick up of the child/ren and shall have the child/ren ready. If a parent is more than 30 minutes late without contacting the other parent to make other arrangements, the parent with the child/ren may proceed with other plans and activities for the child/ren.
- Exchanges shall occur on time. Each parent shall be on time for the drop off and pick up of the child/ren and shall have the child/ren ready. If a parent is more than \_\_\_\_\_ late without contacting the other parent to make other arrangements; the parent with the child/ren may proceed with other plans and activities for the child/ren.
- Each parent shall give the other parent information about the child/ren's homework, school projects, appointments and activities that need attention while the child/ren is/are with the other parent.
- Each parent will communicate with the other parent about the child/ren's sleep and eating schedule, any medications or health matters and their general condition before exchanges.
- When exchanging the child/ren the parents shall neither discuss other issues nor fight, nor be sarcastic nor demonstrate anger during the exchange.
- To keep our child/ren safe from being put in the middle of our relationship, and any conflict that may arise between us, we will NOT
  1. Ask them about the Other Parent
  2. Ask them to carry messages to the Other Parent
  3. Make unkind or negative statements about the Other Parent to or around our child/ren..or allow anyone else to do so.
  4. We will keep our conversations short and calm when exchanging our child/ren so they won't feel afraid or anxious.

**8. Domestic Violence, Child Abuse and Neglect We include the following because of past circumstances involving domestic violence or child abuse and neglect:**

- All reports and records made available to  Mother  Father shall not include the address of the other parent or the child/ren if residing with the parent with the confidential address.

All caregivers shall be notified of any restrictions regarding contact with the child/ren.

Mother  Father shall have supervised parenting time with the child/ren. The visits shall be held at (specify time) the following times:

and under the following conditions: \_\_\_\_\_

the length of visits shall be (specify): \_\_\_\_\_

The visits shall be supervised by:

- mutually-agreed third party: \_\_\_\_\_
- professional person/agency: \_\_\_\_\_
- alternate: \_\_\_\_\_

The costs of the supervised visits will be paid as follows:

\_\_\_\_\_  
Confirmation of the willingness to supervise visits will be obtained in the following manner: \_\_\_\_\_

Exchanges of the child/ren shall be supervised by a mutually agreed upon

- third party \_\_\_\_\_
- professional person/agency (specify) \_\_\_\_\_
- alternate \_\_\_\_\_
- for the beginning of parenting time
- for the end of parenting time
- for the entire parenting time

Mother  Father shall not have visits with the child/ren at this time.

She/he may maintain contact with the child/ren through:

phone  letter  mail  other: \_\_\_\_\_

daily  weekly

She/he may not have any contact at this time.

Mother  Father agrees to seek counseling with \_\_\_\_\_

At the completion of the counseling the provider shall submit a statement by affidavit acknowledging

- the parent's fitness to resume contact
- a recommendation for unsupervised visitation
- a recommendation for continued supervision under specified conditions

## 9. Vacations and Travel by Child/ren

Either parent may travel with the child/ren during his/her time. The parent traveling with the child/ren shall give the other parent at least \_\_\_ days notice before traveling out of state unless there is an emergency, and shall provide the other parent with a detailed itinerary, including locations and telephone numbers where the child/ren and parent can be reached at least \_\_\_ days before traveling.

- The child/ren may travel for an organized school, religious, or social activity, as arranged by the parent the child/ren is/are with during that parent's time. If the child/ren is/are involved in a special activity, the parents agree that it is in his/her/their best interest that the child/ren travels during one parent's time.
- If the child/ren is/are traveling for an organized school, religious, or social activity, or with relatives or similar travel for more than \_\_\_\_\_ days, the parent who made the arrangements shall give the information to the other parent in advance of the travel.
- When the child/ren travel(s) for more than \_\_\_\_\_ days, the parent or person traveling with the parent or person traveling with the child/ren shall have the child/ren call the other parent every \_\_\_\_\_ day(s).
- Other: \_\_\_\_\_

**9.1 Foreign Travel**

- The parents agree that the child/ren may travel with the other parent out of the country. At least \_\_\_\_\_ days prior to traveling, the parent shall provide a detailed itinerary, including locations, and telephone numbers where the child/ren and parent can be reached during the trip. Each parent agrees to provide whatever documentation is necessary for the other parent to take the child/ren out of the country.
- If  Father  Mother wishes to travel to a foreign country,
  - Father
  - Mother shall:
    - Post a bond in the amount of \_\_\_\_\_, the proceeds of which shall be used to secure the child/ren's return.
    - \_\_\_\_\_ shall hold the child/ren's passport.
    - \_\_\_\_\_ shall surrender the child/ren's passports and other travel documents to \_\_\_\_\_.
    - \_\_\_\_\_ shall not apply for, or obtain, a new or replacement passport for the child/ren.
- If \_\_\_\_\_ is permitted to leave the United States with the child/ren, \_\_\_\_\_ shall \_\_\_\_\_ days in advance of leaving, notify the relevant foreign consulate or embassy of \_\_\_\_\_ of the following travel and passport restrictions on the child/ren's travel and shall serve proof of that notification \_\_\_\_\_ days before leaving filed with the above identified court and serve \_\_\_\_\_ days before leaving the State of \_\_\_\_\_.
- Father  Mother shall not travel with the child/ren to a foreign country that is not a signatory to the Hague Convention on the Civil Aspects of International Child Abduction.
- The court reserves jurisdiction to restrict the right of the custodial or noncustodial parent to remove the child/ren from the State of \_\_\_\_\_ and/or the United States.

- If \_\_\_\_\_ is permitted by this court to leave the State of/the United States with the child/ren, \_\_\_\_\_ shall register this judgment in \_\_\_\_\_ before taking \_\_\_\_\_ out of the State of \_\_\_\_\_ or the United States.
- If \_\_\_\_\_ is permitted to leave the State of \_\_\_\_\_ or the United States with the child/ren, then as a prerequisite to allowing \_\_\_\_\_ to travel to the State of \_\_\_\_\_ country of \_\_\_\_\_ for visits, \_\_\_\_\_ shall obtain an order from \_\_\_\_\_ (state or country containing terms identical to this custody and visitation judgment but directing that judgment not to be modified or enforced pursuant to the laws of the other state/country).
- If \_\_\_\_\_ is permitted to leave the State of \_\_\_\_\_ or the United States with the child/ren, \_\_\_\_\_ shall \_\_\_\_\_ days before leaving the State of \_\_\_\_\_ file with the court and serve \_\_\_\_\_:
  - A written travel itinerary of the child/ren.
  - Photocopies of round trip airline tickets for the child/ren and \_\_\_\_\_.
  - A written list of addresses and telephone numbers where the child/ren can be reached at all times.
- If \_\_\_\_\_ is permitted to leave the State of \_\_\_\_\_ or the United States with the child/ren, \_\_\_\_\_ shall provide \_\_\_\_\_ with an open round trip airline ticket in case the child/ren is/are not returned.
- Law enforcement agencies where the child/ren is/are located are authorized to assist \_\_\_\_\_ in the recovery of \_\_\_\_\_ in the event \_\_\_\_\_ does not return \_\_\_\_\_ to the county of \_\_\_\_\_, State of \_\_\_\_\_.
- The telephone number and address of the Child Abduction Unit (if any) where this parenting agreement and visitation judgment is made are \_\_\_\_\_.
- Nothing in this judgment affects the applicability of any penal statute.
- If a parent takes the child/ren out of the State of \_\_\_\_\_ that parent shall have the child/ren telephone the other parent upon arrival at his/her/their destination, have the child/ren telephone the other parent every \_\_\_\_\_ day, telephone the other parent before departure to return to the State of \_\_\_\_\_, and telephone the other parent upon arrival in the city of \_\_\_\_\_, or State of \_\_\_\_\_ or airport in the State of \_\_\_\_\_ or the United States.

**10. Parent Traveling**

- If either parent is traveling for more than \_\_\_ days or \_\_\_ nights, he/she shall let the other parent know in advance where he/she can be reached in the event of an emergency or if the child/ren want(s) to contact the parent.
- If either parent is traveling for more than \_\_\_\_\_ days or \_\_\_\_\_ nights, he/she shall leave information with another adult in the home where he/she can be reached in the event of an emergency or if the child/ren want(s) to contact him/her.
- Other: \_\_\_\_\_

**11. Contact with the Child/ren when with the Other Parent**

**11.1 Telephone**

- Telephonic contact between the child/ren and the parent who is not with them shall be frequent but reasonable.
- The child/ren may telephone the other parent at the following times  
\_\_\_\_\_
- or  at least \_\_\_\_\_ times a week.
- The parent the child/ren is/are not with shall make an effort to talk at least \_\_\_\_\_ times a  week  month by calling the child/ren at reasonable times.
- The parent the child/ren is/are not with shall telephone on the following days and times: \_\_\_\_\_
- If a message is left from the parent for the child/ren, the other parent shall assist the child/ren in returning the call.
- Reasonable times to call the child/ren at the other parent's home are:
  - between 8am and 8pm
  - between \_\_\_ am and \_\_\_ pm
- Telephone calls and other communication shall not be monitored by the other parent unless either believes in good faith that the child/ren is/are having a problem.
- Contact with the other parent shall not exceed \_\_\_\_\_ minutes in a 24 hour time frame.
- Other: \_\_\_\_\_

**11.2 SAFETY:**

We agree not to operate a vehicle when under the influence of alcohol or non-prescription drugs when our child/ren are in the vehicle, or use these substances

( ) at all

( ) carelessly when ON-DUTY as parent.

( ) We will not leave our child/ren under age \_\_\_\_\_ unattended at any time.

( ) Only \_\_\_\_\_ are to be present when our child/ren are exchanged.

( ) We agree that no one is allowed to use or allow anyone else to use physical discipline with our child/ren.

( ) Only the biological parent (no step-parents) may use physical discipline with our child/ren.

( ) All contact between our child/ren and \_\_\_\_\_ will be supervised by \_\_\_\_\_.

( ) Neither parent will allow our child/ren to be in the presence of

\_\_\_\_\_.

\_\_\_\_\_.

( ) We recognize that our children will benefit from maintaining ties with grandparents, relatives and people important to them and we will help our children to continue to be with these people from time to time.

**12. \*Dispute Resolution**

Once this plan has been made an order of the court, we realize we must continue to follow this plan even if the Other Parent fails to do so. When we cannot agree on the meaning of some portion of this agreement, or if a substantive change ( such as a move, or remarriage) causes conflict, we will make a good faith effort to resolve our differences through *mediation* before returning to the court for relief. We also understand that we may ask for a *parenting coordinator* if we find that we are unable to smoothly adhere to this agreement.

**12. Changes or Modification of the Plan**

- This plan may be varied for special events, changes in circumstances and to adjust to the child/ren's schedule when the parents agree. However, when the parents do not agree to change something, this agreement will remain in effect.

IF THIS PLAN IS BY AGREEMENT:

I understand that I am signing this agreement freely and voluntarily for the purposes stated therein. I understand that if this agreement becomes an order of the court it may be enforced by contempt, the penalties for which may include incarceration, civil monetary penalties, and/or community service.

\_\_\_\_\_  
Father's Signature

\_\_\_\_\_  
Mother's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\*You should submit your final agreement to your attorney for review.