

SUMMARY ADMINISTRATION & HOMESTEAD PETITIONS

Estate of

Case No:

Attorney:

Date:

Checklist

Certified copy of death certificate [731.103; 5.205 (a) (4)]

Venue proper [733.101]

Deceased 2 years **\*\*OR\*\*** [735.201 (2)]

Beneficiaries and dob for minors listed [Fla. Bar Form No. P-2.0200 & 0210]

Estate less than \$75,000 (look at values given for assets) [735.201 (2)]

List all assets and values [735.203 (2) (b); 5.530 (a) (2)]

Not indebted or claims paid or assumed by benes [735.203 (2) (c); 5.530(a)(3)]

Alleges diligent search for creditors and penalties for failure to notify

Proposed distribution of assets [735.203 (2) (d); 5.530 (a) (4)]

Signed by all benes and surviving spouse [735.203 (1) (a)]

Petition verified [735.203 (1) & 731.104; 5.530 (a) & 5.020]

Is there a will? (yes or none), If so:

Will is Self proved [732.503]

Will is not Self-Proved -

Oath of Witness Filed [733.201 (2), 5.210]

Will is admitted to Probate [5.210]

If creditors, have creditors consented to summary admin & recd notice of homestead?

Legal description & dimensions & location of homestead [Fla. Const. Art. X, § 4 (a) (1)]

Does order correctly reflect title to beneficiaries

Order sets forth specific distributions

**Beneficiaries**

**Creditors**

Comments: