

Petition for Administration (Intestate) Checklist

Estate of \_\_\_\_\_

Case No: \_\_\_\_\_

Date: \_\_\_\_\_

Checklist

<input type="checkbox"/>	Certified copy of death certificate [731.103(1), 5.171(a), 5.205(a)(1), (c)]
<input type="checkbox"/>	Petitioner's relation to decedent and residence [731.201(21), 733.202, 5.200(a)]: Fla Res? _____ <b>OR</b> Rel'shp to dec: _____ [733.304]
<input type="checkbox"/>	Beneficiaries & birth dates of minors listed [731.201(2), 733.202, 5.200(c)] <b>Minors?</b> _____
<input type="checkbox"/>	Venue is proper [733.101, 5.050, 5.200(d)]

**Personal Representative:**

<input type="checkbox"/>	Reason for preference [733.301, 5.200(e)] or notice if not preferred [733.212, 5.201]: _____
<input type="checkbox"/>	<input type="checkbox"/> Same person as petitioner
<input type="checkbox"/>	<input type="checkbox"/> Other:
<input type="checkbox"/>	Assets <b>AND</b> approximate values listed [5.200(g)]
<input type="checkbox"/>	Verified Petition [5.200, 5.020(e)]

**Bond Considerations [733.403]**

Cash Assets:	\$ _____
Other Assets:	\$ _____

<input type="checkbox"/>	Petition to waive bond filed OR bond waived by ALL interested parties [733.402(4), 5.180(a)(1)(G), 5.235]
<input type="checkbox"/>	Oath and designation of resident agent [5.110, 5.235(a)(3), 5.320]
<input type="checkbox"/>	Proposed orders: (1) Order Appointing PR and (2) Letters of Administration
<input type="checkbox"/>	If minors or wrongful death / PI case - do order and letters have restrictive language? (i.e. "All proceeds from settled claims need to be put into a restricted account pursuant to Fla. Stat. §69.031")

Beneficiaries: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Attorney  
Required:**

**Fla Prob R. 5.030**

Comments: \_\_\_\_\_