

IN THE EIGHTH JUDICIAL CIRCUIT OF FLORIDA

ADMINISTRATIVE ORDER NO. 8.1190

ANNUAL LEAVE FOR JUDGES

Whereas, the Chief Judge is charged with developing and managing an administrative plan for the Eighth Judicial Circuit, and

Whereas, the administrative plan requires the Chief Judge to develop long and short range plans for judicial assignments, and

Whereas, in order to make effective plans to cover and dispose of cases, the Chief Judge requires information concerning each judge's annual leave, it is therefore

ORDERED that:

Judges shall submit annual leave plans for each quarter to the Chief Judge and submit a copy to the Administrative Judges of the respective divisions.

These plans are due 30 days prior to the beginning of each quarter (i.e. the first plan would be due December 1, 1995 for the quarter starting January 1, 1996).

Judges are required to notify the Chief Judge and Administrative Judges of their respective divisions of any change in submitted annual leave plans.

Unless pre-approved by the Chief Judge, vacations are not to be scheduled during the dates of county and circuit conferences.

ORDERED on November 29th, 1995.



ROBERT P. CATES, CHIEF JUDGE